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| **Name of Section or Activity** | 18th Warrington (4th Lymm)  Beaver Section  Meeting at Spud Wood | **Date of risk assessment** | **03/10/20** | **Name of who undertook this risk assessment** | Nichala Johansen | **COVID-19 readiness level transition** | Red to Amber |

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| **Hazard Identified? /**  **Risks from it?** | **Who is at risk?** | **How are the risks already controlled?**  **What extra controls are needed?** | **What has changed that needs to be thought about and controlled?** |
| ***Hazard*** *– something that may cause harm or damage.*  ***Risk*** *– the chance of it happening.* | *Young people,*  *Leaders,*  *Visitors?* | ***Controls*** *– Ways of making the activity safer by removing or reducing the risk from it.*  *For example - you might use a different piece of equipment or you might change the way the activity is carried out.* | *Keep* ***checking*** *throughout the activity in case you need to change it…or even* ***stop*** *it! This is a great place to add comments which will be used as part of the review.* |
| As we are unable to use our current meeting place for our restart; Lymm Methodist Church, Eagle Brow Lymm, (the church is not open for our group currently due to restricted space) the Leadership Team and Group Executive Committee need to ensure necessary COVID-19 safety precautions are in place for the chosen Outdoor meeting place; Spud Wood, This risk assessment sets out our minimum requirements for sections using Spud Wood for section meetings and activity | | | |
| Maintaining social distance at drop off and pick up: higher risk of infection spread if social distancing not maintained. | Leaders, Beaver Scouts, Young Leaders, parents, visitors | Parents will be asked to walk to a designated point in Spud Wood (this is marked on the Spud Wood RA) Parents will be reminded of the continued need to social distance 2m when dropping off and picking up. Beavers and parents will be reminded Spud Wood is a public place and they need to stay clear of others using the space.  A leader will be assigned to supervise drop off and pick up. They will also enforce 2m social distancing. Leaders will wear high vis jackets and ensure members of the public are aware of the group and the need for 2m distancing.  Cones and a rope with 2m spacing markers will be used to support Beavers to remember to 2m socially distance as we gather at arrival and departure.  Parents will be asked to wear masks for arrival and departure, if they feel comfortable doing so.  Parents of Beavers will book them onto each event via OSM and part of the booking in process will be to confirm the member is in good health and has not been in contact with anyone suffering with Covid-19. The booking records will be shared with the Track and Trace team should they get in contact with the group. The GSL will be the lead contact.  [https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works](about:blank)  Clear guidelines will be issued to all parents via OSM prior to restarting face to face meetings covering all the points in the risk assessment. |  |
| Maintaining social distance during meeting: higher risk of infection spread if social distancing not maintained. | Leaders, Beaver Scouts, Young Leaders, parents, visitors | The forest school area in Spud Wood can accommodate a reduced size beaver section whilst maintaining social distancing. A knotted rope is provided so beavers can maintain social distancing on arrival/departure and moving to the forest school area.  The programme is adapted so 2m social distancing is managed for each activity. Risk is further reduced as all activities will take place outside.  Two shelters will be erected in the forest school area and 2m markers will be created with taped crosses directing beavers and leaders where to stand/ sit when they arrive. Beavers will be told to remain in these places unless asked to move by a leader.  Attendance numbers in the forest school area will be 15 young people (Carers can also attend if needed and not go against these count) and 5 adults (at least 2 of which will be leaders).  Young people, leaders and parent helpers will need to socially distance 2 metres apart and leaders will manage this. Beavers and Leaders delivering activities don’t have to wear face masks, but they may do so it they wish to. (Wearing a face mask encourages fiddling with it being close to the face, this will be discouraged as much as possible)  Beavers and leaders will be encouraged not to touch their face during the session and advised when sneezing to do so into a handkerchief or folded elbow. |  |
| Hygiene of people: higher risk of infection spread if proper hand washing not carried out. | Leaders, Beaver Scouts, Young Leaders, parents, visitors | Leaders will direct beavers to hand sanitise on arrival, during activities as necessary and on leaving. Suitable sanitiser containers will be sited at 3 points in the area ready for use; the arrival and departure point, and in the 2 shelters within the forest school area. (The gel is 75% plus alcohol)  [https://www.which.co.uk/news/2020/04/hand-hygiene-soap-and-sanitiser-gel-what-you-need-to-know/](about:blank)  [https://carex.co.uk/coronavirus-advice/](about:blank)  Beavers and leaders with alcohol gel or soap allergies will be instructed to provide their own appropriate product to replace provided sanitiser products.  Leaders should ensure Beavers are aware of their responsibilities to each other in this respect. |  |
| Hygiene of toilets: higher risk of infection spread if hygiene not carried out. | Leaders, Beaver Scouts, Young Leaders, parents, visitors | There are no toilets available at Spud Wood. Beavers and parents will be reminded that they need to use the toilet before the meeting.  In case of accidents parents will be contacted and asked to pick up their children early. A leader will return the beaver to the pick-up point, via the one way system maintaining social distancing from the child and parent and hand sanitising as necessary. |  |
| Hygiene of activity equipment: Higher risk of infection spread if hygiene not carried out. | Leaders, Beaver Scouts, Young Leaders, parents, visitors | Leaders will clean activity equipment before and after the beaver section use e.g. tables, resource boxes. A proprietary anti-viral sanitiser will be used. Beavers will be assigned specific items for the evening limiting the volume of equipment used and the sharing of equipment especially consumables eg paper  Equipment will be left in quarantine 72 hrs before re-use if it can’t be sanitised/soap washed eg the shelters. The group has purchased enough shelters for each section. Notices on items will make this clear in the scout store. A quarantine log of equipment will be maintained by the GSL. |  |
| Use of Spud Wood as an outside space  (A separate COVID safe outdoor activity risk assessment is available for Spud Wood). | Leaders, Beaver Scouts, Young Leaders, parents, visitors | Beavers will be told to wear (and bring) adequate and suitable clothing to Spud Wood.  The area to be used within Spud Wood is the allocated Forest School area. The access permits 2m social distancing and allows for the use of 2 lg Coleman shelters.  2 large Coleman shelters will be used and marked at 2 m intervals to ensure social distancing. The sides will be open but 2 sides will be available for each shelter in case the weather becomes inclement.  A social distance of 2 metres will still be maintained with the use of cones, a knotted rope and tape markers on the floor/ tables. Weather forecasts will be used to help inform whether meetings can happen. The planning will allow for them to be replaced on a week by week basis by a zoom meeting.  Lighting will be provided by 2 LED rechargeable work lights. Beavers will be asked to bring personal torches for the walk to and from the shelters. |  |
| First Aid. Higher risk of infection spread if First Aid is required to be administered | Leaders, Beaver Scouts, Young Leaders, parents, visitors | All beaver leaders are qualified first aiders and at least one will be on duty during each beaver session. The group will ensure a well stocked first aid kit is accessible during the session. It will be a specific first aid bag for the beaver section.  The provision of first aid will necessitate close contact so the first aider and casualty should use gloves, apron and face masks as a minimum to reduce risk. Better still if the casualty can self-treat whilst maintaining social distancing this should be encouraged, as this will reduce the need for PPE but this is unlikely for the Beaver section.  Hand sanitiser will be used as appropriate, ideally before using the gloves and after treatment.  In the case of CPR., COVID-19 guidance per the *Resuscitation Council UK* should be followed. [https://www.resus.org.uk/covid-19-resources/covid-19-resources-general-public/resuscitation-council-uk-statement-covid-19](about:blank) In simple terms check for breathing from a safe distance cover face to avoid aerosoling from mouth and do continuous chest compressions. In children or drowning chest compressions with rescue breaths is more preferable. That is a decision for the leader if rescue breaths are completed a face shield or pocket mask must be used. The aim ultimately is to preserve life.  All leaders will have a working charged and tested mobile phone in case of emergency.  Accident book to be completed after First Aid provided. Parents to be informed of incident. Incident to be passed to DC and TSA as appropriate.  First Aid kit to be replenished before the next meeting. Any first aid waste will be disposed of safely and as soon as possible |  |
| Confirmed case of CoViD-19 | Leaders, Beaver Scouts, Young Leaders, parents, visitors | Registers to be taken and recorded on OSM. Any extra people attending the sessions to be recorded on the "Adult" page in OSM for that meeting. Parents requested to inform GSL of any confirmed cases. |  |
| Members of group and Leaders living in a current RED zone. Increased infection risk. | Leaders, Beaver Scouts, Young Leaders, parents, visitors | Members in a red/local lockdown area MUST NOT leave their home area to attend meetings at the Scout Group which is in an AMBER area. Leaders to inform GSL if they live in a RED area as defined by The Scout Association. |  |
| Review of risk assessment to manage on-going risk | Leaders, Beaver Scouts, Young Leaders, parents, visitors | As this risk assessment is implemented the leaders in charge will review its effectiveness and notify the GSL and Exec Committee of it if changes are needed. If an incident does occur, even a near miss, the risk assessment may need further review. |  |
| COVID-19 readiness level falls back to RED – face to face activity no longer safe. | Leaders, Beaver Scouts, Young Leaders, parents, visitors | Planned outdoor space use will be cancelled and activities suspended until such time as an AMBER readiness status returns. |  |

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| ***Review:*** *This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.* | | | | |
| **Checked by Line Manager** | Name: Sue Voudouris  Role / level: Group Scout Leader  Date: 26/09/20 | **Checked by Executive** | Name: Dan Marrington  Role / level: Chairman  Date: 26/09/20 |
| **Approved by Commissioner** | Name: Val Thomason  Role / level District Commissioner  Date 07/10/20 | **Approved by Executive** | Name: Dan Marrington  Role / level: Chairman  Date: 26/09/20 |
| **Notification of level change** | Date and by who | | |

We take personal data privacy seriously. The data in this form is used to assess the suitability for the return to face to face Scouting based on the controls put in place. The personal data in this form is used to identify the individuals who have completed and approved the risk assessment. This includes the individual who undertook the assessment, the line manager, Executive members and County Commissioner, who will all have access to this data. Scouts headquarters will retain this data for 3 years after the Covid-19 readiness level goes to ‘Green’ and does not return to ‘Amber’ or ‘Red’ to act as evidence of the assessment taking place. For further details on the Scouts data processing stance please visit our Data Protection Policy here. [https://scouts.org.uk/DPPolicy](about:blank)’.